



ENGINEERING DIVISION RECEIPT REQUEST – FY 24

RECEIPT #: _____ DATE: _____

NAME: _____

PROJECT ADDRESS: _____

ITEM	FIN CODE	GL ACCT	FEE	AMOUNT
Plan Check (Grading)	ENG02	101-47610-300	\$1,505 1 st 2 sheets + \$651 ea add'l sheet	\$
Plan Check (Public Improvements)	ENG03	101-47610-300	\$639 min or 4% of Engineer's Est.*	\$
Inspection (Grading)	ENG04	101-47900-300	\$1,398 min or 11% of Engineer's Est.*	\$
Inspection (Public Improvements)	ENG05	101-47910-300	\$1,137 min or 7% of Engineer's Est.*	\$
Contract Inspection (Grading) ²	ENG38	101-47940-300	Deposit funds for contract inspector	\$
Contract Inspection (Public Improvement) ²	ENG39	101-47950-300	Deposit funds for contract inspector	\$
Contract Inspection Management & Overhead	ENG40	101-47960-300	17% of inspection costs	\$
Field Verification (Monumentation)	ENG18	101-47610-300	\$305 + \$19 per lot	\$
Encroachment Permit + Refundable Deposit ¹	ENG01	101-47610-300	\$506 + (100% Const. Cost or \$600 ¹ min*)	\$
Encroachment Permit – Wireless Facility	ENG41	101-47610-300	\$977	\$
Minor Encroachment Permit; sidewalk, pools, driveways, + Bond/Refundable Deposit ¹	ENG27	101-47610-300	\$190 + (100% Const. Cost or \$600 ¹ min*)	\$
Temp Minor Encroachment (e.g. dumpsters)	ENG37	101-47610-300	\$161	\$
Inspection (Minor Encroachment)	ENG28	101-47610-300	\$349	\$
Monitoring Wells (Encr. Permit) + Ref. Dep. ¹	ENG22	101-47610-300	\$497 + \$1,000 per well ¹	\$
Monitoring Wells (Inspection)	ENG23	101-47610-300	\$309 per well	\$
Parcel Map (Final)	ENG07	101-47610-300	\$4,056 + \$389 per lot	\$
Parcel Map Waiver/Lot Consolidation/BA	ENG08	101-47610-300	\$2,342 + \$286	\$
Subdivision Map (Final)	ENG09	101-47610-300	\$5,670 + \$432 per lot	\$
Tentative Parcel Map	ENG14	101-47610-300	\$1,472	\$
Tentative Subdivision Map	ENG16	101-47610-300	\$1,545	\$
Vacation Fee / Street Easement	ENG06	101-47610-300	\$3,097 + appraisal fee & prelim. report	\$
Certificate of Correction	ENG17	101-47610-300	\$533	\$
Transportation Permit & Field Inspection	ENG12	101-47610-300	\$16	\$
Soils / Geotechnical Report Review	ENG13	101-47610-300	\$239	\$
Hydrology/Hydraulic/Drainage Report Review	ENG13	101-47610-300	\$392	\$
Report and Doc. Review (by Consultant) ²	ENG34	101-47610-300	\$2,500 (deposit) + \$110 admin fee	\$
Document preparation (Liens & Deeds)	ENG26	101-47610-300	\$196	\$
Sewer Lien Initiation	ENG26	101-47610-300	\$67	\$
Bond Document preparation	ENG42	101-47610-300	\$359	\$
Design Criteria Copy	ENG20	101-47610-300	\$43	\$
Maps & Plans / Oversized prints	ENG19	101-47610-300	\$43 / \$10.36 per sheet	\$
Photocopies & Prints (≤11"x17")	COPY	101-47800-000	\$0.10/pg / \$0.42/pg color / \$0.38/pg elec.	\$
Oversized Digital Document Production	ENG19	101-47610-300	\$73	\$
Traffic Control Plan Review	ENG29	101-47610-300	\$176 per location	\$
Traffic Control Plan / Encr. Permit Renewal	ENG36	101-47610-300	\$43	\$
Traffic Impact Review (by consultant) ²	TIR	101-47920-300	\$500 deposit + \$260 admin. fee	\$
RTCIP Impact Fee	RTCIP	302-43500-000	\$2,741.97 per dwelling unit	\$
Sewer Service Agreement w/o Annexation	ENG31	207-47610-400	\$1,112	\$
Sewer Connection ³ (greater of the two)	SWCNCT	207-47640-400	\$5,886 / EDU or \$294 / fixture	\$
Reimbursable Sewer Connection Fee	SREIMB	701-26030-000		\$
¹ Refundable Deposit; (see appropriate fee)	REFDEP	701-26860-000		\$

Mail Refundable Deposit To:

SUBTOTAL (SIDE 1): \$ _____

SUBTOTAL (SIDE 2): \$ _____

TOTAL: \$ _____

ITEM	FIN CODE	ACCT CODE	FEE	AMOUNT
------	----------	-----------	-----	--------

Building Site Plan Review: Constr. <\$10,000	ENG24	101-47610-300	\$147	\$
Building Site Plan Review: Constr. ≥\$10,000	ENG25	101-47610-300	\$256	\$
Building Site Plan Review: Constr. ≥\$50,000	ENG43	101-47610-300	\$460	\$
Digital Files	ENG19	101-47610-300	\$10 per disk / \$18.45 per flash drive	\$
CCTV of Sewer / Storm Drain		207-47990-400	Full cost hourly rate (two hour minimum)	\$
Annexation	ENG30	101-47610-300	\$1,117	\$
Quimby Act Parkland Dedication In-Lieu Fees	QUIMBY	306-43220-000	\$ 4,019 (SF) / \$2,914 (MF)	\$
NPDES Water Quality Inspections	ENG32	207-47870-400	\$184 or 4% of Engineer's Est.	\$
Modified Annual NPDES Inspection ⁴	SWCI	207-47930-400	\$63	\$
Block Party / Street Closure	ENG10	101-47610-300	\$50	\$
Site Plan Review (DAB)	ENG15	101-47610-300	\$600	\$
Address Change	ENG21	101-47610-300	\$409	\$
Street Light Connection Fee	ENG33	101-47610-300	\$36 per svc pt + \$176 proc. fee	\$
FOG Discharge Permit (5-year permit)	FOGPMT	207-43380-400	\$322	\$
FOG Annual Inspection / Reinspection	FOGINSP	207-47880-400	\$196 / \$189	\$
FOG Violations	FOGPEN	207-44550-400	\$383	\$
Re-inspection (NOV correction)*	FOGPEN	207-44550-400	\$169	\$
Grease Disposal Mitigation Fee	FOGDISP	207-47890-400	\$515	\$
Industrial Waste Permit	INDWP	207-47990-400	\$202	\$
Industrial Waste Compliance Monitoring	INWCP	207-47990-400	Full cost recovery + \$215 processing fee	\$
Project Deposits ² : _____	99	701-_____	Per project (not including mgmt. fee)	\$
Engineering services not specifically identified	99	101-47990-300	Full cost hourly rate	\$
Sewer Discharge Fee		207-47700-400	\$5.77 per unit (748 gallons)	\$
Formal Appeal	APPEAL	207-47650-400	\$100	\$
Street Signs (Purchase)	99	101-48990-300	\$60 each	\$
Truncated Dome Tiles (Purchase)	99	101-48990-300	\$186.61 each	\$
*SUBTOTAL (SIDE 2):				\$ _____

* Include these items in the total on the front

NOTE *

When the fee is stated as a %-age of the engineer's cost estimate or a minimum, the minimum only applies when the %-age would be LESS than the minimum acceptable fee collected at time of submittal.

REFUNDABLE DEPOSITS ¹

Requires refundable cash deposit. Funds are released at close of permit.

SERVICES REQUIRING A DEPOSIT ²

Requires deposit toward contract fee for outside consultant services plus additional fee paid to City for processing and contract administration.

1. *Contract Inspection services for grading and public improvements (Deposit amount is based on estimated number of inspection hours per project)*
2. *Water quality documents, reports and plan review (Deposit amount is the minimum fee for service provided by contractor/consultant. Additional funds may be requested as necessary.)*
3. *Traffic impact reports (Deposit amount is the minimum fee for service provided by contractor/consultant. Additional funds may be requested as necessary.)*
4. *Modified inspection service based on full cost hourly rate.*

SEWER CONNECTION FEES ³

Sewer connection fees are assessed on all new development and significant redevelopment where existing buildings are being replaced or where no sewer connection fees had been previously paid.